

## **Strengthening Gifted and Talented Education Appeal/Complaint Procedures**

The Gifted and Talented Program in Pemberton Township Schools aims to identify, recognize and create differentiated opportunities for gifted learners. The district strives to provide a continuum of programming services that expands the gifts and talents of our students. There may be an occasion where an individual disagrees with the process or results of the evaluation. In those cases, students may be re-evaluated according to the handbook guidelines. Those decisions may be appealed to the Chief Academic Officer in writing. The letter of appeal must include:

Student Name

Grade

Teacher

Parent/Guardian Name

Parent/Guardian Address and Phone Number

Rationale and Specific Reasons for Appeal

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\*An appeal is a process wherein parties request a formal change to an official decision. Appeals function both as a process for error correction as well as a process of clarifying decisions.

If an individual believes that the district violated the provisions under N.J.S.A. 18A:35-34, the individual may file a complaint with the district Board of Education through the Board Secretary. The complaint must be in writing and include the specific concern and how those concerns specifically violate the provisions of N.J.S.A. 18A:35-34. The Board shall issue a decision, in writing, to affirm, reject, or modify the district's action in the matter. The individual may then file a petition of appeal of the Board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.A. 18A:6-9 and the procedures set forth in State Board of Education regulations.