Thursday, March 26, 2020
Action Agenda

Conference Call
6:30 PM
To listen to and participate in the upcoming March 26th Action Meeting:
Call 1-646-741-5292 or 1-646-741-5293
Enter Meeting ID: 112 121 0490#, then # again
Members of the public will be allowed to speak during the public comment section of the meeting.

1. MEETING OPENING

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Call to Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2020 - Action Agenda</td>
</tr>
<tr>
<td>Category</td>
<td>1. MEETING OPENING</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

In accordance with the New Jersey Public Meeting Act this meeting was advertised February 27, 2020, with notice provided to the Burlington County Times, the Post News, the Township of Pemberton, the Borough of Pemberton and the JBMDL Public Affairs Office. This notice has been posted on the official bulletin board in the Brotherhood Administration Building and on the Scroll of Events on Channel 19. Emailing notice to the JBMDL Office, Board of Education’s Public Affairs Office and Scroll of Events on Channel 19. Advertised on March 19 that meeting would be changed to Conference Call.

<table>
<thead>
<tr>
<th>Subject</th>
<th>B. Roll Call</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
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</tr>
<tr>
<td>Category</td>
<td>1. MEETING OPENING</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Procedural</td>
</tr>
</tbody>
</table>

Mr. Bauer
Mr. Haines
Mr. Huber
Ms. Knox
Mr. Maier
Mr. Otis
Mr. Willitts
Ms. Maldonado
Mr. Wilson
2. COMMITTEE REPORTS

Subject | A. Committees
--- | ---
Meeting | Mar 26, 2020 - Action Agenda
Category | 2. COMMITTEE REPORTS
Access | Public
Type | Procedural

- **Negotiations**
  - Tom Bauer – Chair
  - Tom Maier
  - John Willitts

- **Strategic Planning**
  - Wanda Knox - Chair
  - Terry Maldonado
  - Chris Otis

- **Liaison Township and Boro**
  - Joe Huber(T)
  - Tom Bauer (B)

- **County/State Delegate**
  - Tom Maier - Chair
  - Tom Bauer – Alternate

3. REPORT OF SUPERINTENDENT

Subject | A. Presentations
--- | ---
Meeting | Mar 26, 2020 - Action Agenda
Category | 3. REPORT OF SUPERINTENDENT
Access | Public
Type | Information

Subject | B. Board Goals
--- | ---
Meeting | Mar 26, 2020 - Action Agenda
Category | 3. REPORT OF SUPERINTENDENT
Access | Public
Board Goal #1 - Work towards ratifying outstanding bargaining unit contracts (PTPPA, PTSSAA & PTBDA) as close to existing contract expiration as possible.

Board Goal #2 - Initiate and implement a defined process for timely and effective evaluation of the Superintendent by end of June 2020.

Board Goal #3 - Meet as a board for organized board training at least 3 times each year, completed by end of June 2020. Focus will be on collective bargaining.

Subject  C. Administration

Meeting  Mar 26, 2020 - Action Agenda

Category  3. REPORT OF SUPERINTENDENT

Access  Public

Type  Action

Recommended Action

- Enrollment - February CDC - 44
- HIB/SSDS - February
- Superintendent's HIB Report - February
- Revised School Calendar 2020-2021 - Moving Spring Conferences from February to March as requested at February meeting
- Revised School Calendar 2019-2020 - March 18 changed to Instructional Day - changes EOY dates

Subject  D. Strategic Plan

Meeting  Mar 26, 2020 - Action Agenda

Category  3. REPORT OF SUPERINTENDENT

Access  Public

Type  Discussion

Strategic Plan Update - March 2020
No Report for March. Will combine items due March and April in April Board Meeting Agenda.

Subject  E. Motion for Approval of Administration Items

Meeting  Mar 26, 2020 - Action Agenda

Category  3. REPORT OF SUPERINTENDENT

Access  Public

Type  Action

Recommended Action

Recommend the Board approve Administration Items
4. OPPORTUNITY FOR PUBLIC ADDRESS

Subject: A. Opportunity for Public Address - Action Meeting

Meeting: Mar 26, 2020 - Action Agenda

Category: 4. OPPORTUNITY FOR PUBLIC ADDRESS

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the opportunity for public address.

Opportunity for Public to Address the Board of Education regarding specific agenda items. In accordance with Public Participation at Board meetings, File Code 1120, the Chair shall limit discussion from each individual, or group representative, to five (5) minutes. Please fill out and turn in the SPECIFIC AGENDA card/form.

5. MINUTES

Subject: A. Work Session Minutes for February 20, 2020

Meeting: Mar 26, 2020 - Action Agenda

Category: 5. MINUTES

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the Work Session Minutes.

File Attachments
-BM 2-20-20.pdf (566 KB)

Subject: B. Action Meeting Minutes

Meeting: Mar 26, 2020 - Action Agenda

Category: 5. MINUTES

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the Action Meeting Minutes.

Subject: C. Motion for Approval of Minutes

Meeting: Mar 26, 2020 - Action Agenda

Category: 5. MINUTES
6. OLD BUSINESS
7. INSTRUCTION-CURRICULUM OFFICE

Subject: A. Curriculum Committee Report by Tim Haines (Jeff Wilson)
Meeting: Mar 26, 2020 - Action Agenda
Category: 7. INSTRUCTION-CURRICULUM OFFICE
Access: Public
Type: Information
Committee:
Tim Haines
Joe Huber
Chris Otis

Recommended Action: Recommend the Board approve the Minutes.

Subject: B. RESCIND - Art for Special Needs Students
Meeting: Mar 26, 2020 - Action Agenda
Category: 7. INSTRUCTION-CURRICULUM OFFICE
Access: Public
Type: Action
Recommended Action: Recommend the Board approval the following staff to attend Art for Special Needs Students on April 3, 2020 at Loveladies, NJ. Cost: $85.00
Suzanne Pasqualicchio

Subject: C. RESCIND - BER: Innovative, Phenomena-Driven Strategies to Increase Student Engagement
Meeting: Mar 26, 2020 - Action Agenda
Category: 7. INSTRUCTION-CURRICULUM OFFICE
Access: Public
Type: Action
Recommended Action: Recommend the Board approve the following staff members to attend the BER: Innovative, Phenomena-Driven Strategies to Increase Student Engagement and Learning of the Next Generation Science Standards Cherry Hill, NJ on April 20, 2020. Total cost for registration: $279 per person.
Ashley Hughes
Erin Brewer
Subject: D. Beyond the Book: Critical Inquiry & Rigor in English Language Arts Classrooms

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the following staff members to attend the Beyond the Book: Critical Inquiry & Rigor in English Language Arts Classrooms at TCNJ, Ewing, NJ on May 2, 2020. Total cost for registration: $200 per person.

Christine LaPointe
Amy Ruch

Subject: E. Curriculum 9-12

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the attached course curriculum for grades 9-12.

Fine Art II
Jewelry
Ceramics & 3D Design

File Attachments:
- Ceramics and 3D Design.pdf (420 KB)
- Fine Art II.pdf (362 KB)
- Jewelry.pdf (429 KB)

Subject: F. RESCIND -Drexel School Leadership Council

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the following staff members to attend the Drexel School Leadership Council in Philadelphia, PA on April 7, 2020. There is no cost for registration.

Ida Smith
Deana Chiarella

Subject: G. Elementary Field Trips and Assemblies

Meeting: Mar 26, 2020 - Action Agenda
Recommend the Board approved the following field trips and assemblies:

PLEASE NOTE THESE TRIPS ARE PENDING AND DEPENDENT UPON THE STATUS OF SCHOOL CLOSURE AND VENDOR/PROGRAM ACCESSIBILITY

File Attachments
Bd. Approval Assemblies-March 2020.docx (18 KB)
Bd. Approval Field Trips March 2020 (1).pdf (78 KB)

Subject                  | H. Field Trips 6-12
---                       | ---
Meeting                  | Mar 26, 2020 - Action Agenda
Category                 | 7. INSTRUCTION-CURRICULUM OFFICE
Access                   | Public
Type                     | Action
Recommended Action       | Recommend the Board approve the attached field trips for grades 6-12. PLEASE NOTE THESE TRIPS ARE PENDING AND DEPENDENT UPON THE STATUS OF SCHOOL CLOSURE AND VENDOR/PROGRAM ACCESSIBILITY

File Attachments
Field Trips-March BOE Agenda Updated.pdf (63 KB)

Subject                  | I. LGBTQ+ - New Club Request
---                       | ---
Meeting                  | Mar 26, 2020 - Action Agenda
Category                 | 7. INSTRUCTION-CURRICULUM OFFICE
Access                   | Public
Type                     | Action
Recommended Action       | Recommend the Board approve the following new club which started meeting in 2019-2020 SY:
                           | Helen A. Fort Middle School: LGBTQ+
                           | Advisor: Alicia Papa
                           | Meets: Once per month

Subject                  | J. Making Best Use of DESMOS to Strengthen Your Math Instruction
---                       | ---
Meeting                  | Mar 26, 2020 - Action Agenda
Category                 | 7. INSTRUCTION-CURRICULUM OFFICE
Access                   | Public
**Recommended Action**

Recommend the Board approve the following staff member to attend Making Best Use of DESMOS to Strengthen Your Math Instruction in Cherry Hill, NJ on May 13, 2020. Total cost of registration: $279

Petra Niquet

**Subject**

**K. NOCTI Rubrics 9-12**

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the attached course curriculum NOCTI rubrics for grades 9-12.

- Environmental Science
- Agriculture

**File Attachments**

Agriculture-NOCTI Rubric.pdf (1,722 KB)

Environmental Science-NOCTI Rubric.pdf (852 KB)

**Subject**

**L. STEAM Club-New Club Request**

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the following new club which started meeting in 2019:

Helen A. Fort Middle School: STEAM Club
Advisor: Shannon Robertson
Meets: Twice per week

**Subject**

**M. Summer Reading and Math Camp**

Meeting: Mar 26, 2020 - Action Agenda

Category: 7. INSTRUCTION-CURRICULUM OFFICE

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the Summer Reading and Math Camp for Academic Mastery students in grades K-4 at PECEC from July 6 to 23, 2020.
### N. Summer WACC Policy 2020

**Meeting**
Mar 26, 2020 - Action Agenda

**Recommended Action**
Recommend the Board approve the Summer WACC Policy for 2020.

**File Attachments**
- Summer WACC Policy 2020.doc (51 KB)

### O. Travel Club Trip Cancellation

**Meeting**
Mar 26, 2020 - Action Agenda

**Recommended Action**
Recommend the Board approve the cancellation of the Travel Club Trip to England & Ireland April 11-19, 2020.

### P. 21st Century Partnerships and Collaborations

**Meeting**
Mar 26, 2020 - Action Agenda

**Recommended Action**
Recommend the Board approve the following for the 2019-2020 school year:

**File Attachments**
- 21st Century Partnerships and Collaborations.docx (21 KB)

### 8. INSTRUCTION-SPECIAL SERVICES

### A. Field Experience

**Meeting**
Mar 26, 2020 - Action Agenda
ALL FIELD EXPERIENCE ADJUSTMENTS WILL BE MADE ONCE SCHOOL REOPENS IN CONSULTATION WITH THE SENDING UNIVERSITY

1. Recommend the Board approve the following School Counselor Student to complete 600 Counseling Internship Practicum Hours.
   Student: Amanda Mayhew (Rider University)
   Study: School Counseling
   Dates: Spring 2020
   Supervisor: Josh Besserman (Denbo)

2. Recommend the Board approve the following School Nursing Student to complete 72 School Nursing BSN Practicum Hours.
   Student: Paul Franck (Walden University)
   Study: School Nursing BSN
   Dates: April 2020 – June 2020
   Supervisor: Bailey Downs (PTHS)

<table>
<thead>
<tr>
<th>Subject</th>
<th>B. Home Instruction Tutor</th>
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<tr>
<td>Meeting</td>
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<tr>
<td>Category</td>
<td>8. INSTRUCTION-SPECIAL SERVICES</td>
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<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action
Recommend the Board approve the following staff members as Home Instruction Tutors, as needed, for the remainder of the 2019-20 School Year. Cost: $42.05/hr (contracted rate)
Leah Lawrence
Desiree Macey

<table>
<thead>
<tr>
<th>Subject</th>
<th>C. Out of District Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2020 - Action Agenda</td>
</tr>
<tr>
<td>Category</td>
<td>8. INSTRUCTION-SPECIAL SERVICES</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action
Recommend the Board approve the following students for Out of District Placement for the remainder of the 2019-20 School Year.

ONCE SCHOOL REOPENS THE DAYS AND AMOUNTS WILL BE RECALCULATED

<table>
<thead>
<tr>
<th>Student ID#</th>
<th>Start Date</th>
<th>Cost</th>
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</thead>
</table>
### Burlington County Alternative Lumberton Campus

<table>
<thead>
<tr>
<th>Student ID#</th>
<th>Start Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#211056</td>
<td>2/26/2020</td>
<td>Total Tuition Cost- $16,458/Per Diem- $219.44 x 75 days</td>
</tr>
<tr>
<td>#215932</td>
<td>3/13/2020</td>
<td>Total Tuition Cost- $14,044.16/Per Diem- $219.44 x 64 days</td>
</tr>
</tbody>
</table>

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### Subject  
**D. Out of District Placement- Students with Disabilities**

**Meeting**  
Mar 26, 2020 - Action Agenda

**Category**  
8. INSTRUCTION-SPECIAL SERVICES

**Access**  
Public

**Type**  
Action

**Recommended Action**  
Recommend the Board approve the following student with disabilities in attending an Out of District Placement for the 2019-20 School Year as per their IEP, as listed below:

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### Garfield Park Academy

<table>
<thead>
<tr>
<th>Student ID#</th>
<th>Start Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#216819</td>
<td>3/2/2020</td>
<td>Total Tuition Cost- $20,969.66/Per Diem- $312.98 x 67 days</td>
</tr>
<tr>
<td>#216977</td>
<td>3/5/2020</td>
<td>Total Tuition Cost- $21,595.62/Per Diem- $312.98 x 69 days</td>
</tr>
</tbody>
</table>

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### BCSS

<table>
<thead>
<tr>
<th>Student ID#</th>
<th>Start Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#214495</td>
<td>11/11/2019</td>
<td>Yearly Tuition- $31,394.92 /Per Diem- $229.16 x 137 days</td>
</tr>
<tr>
<td>#220570</td>
<td>3/10/2020</td>
<td>Yearly Tuition- $14,683.02 /Per Diem- $222.47 x 66 days</td>
</tr>
</tbody>
</table>

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### Subject  
**E. Out of District Student for BCSS- 1:1 Nurse**

**Meeting**  
Mar 26, 2020 - Action Agenda

**Category**  
8. INSTRUCTION-SPECIAL SERVICES

**Access**  
Public
1. Recommend the Board approve the following staff member to attend the “Facing the Future 28th Annual Conference – Elect Employment in 2020” sponsored by the Boggs Center and NJ APSE (Association of People Supporting Employment) on March 20, 2020 in New Brunswick, NJ.
   Cost: $195.00
   Staff: Emily O’Brien, Transition Coordinator at PTHS

2. Recommend the Board approve the following staff members to attend the “NJSHA Annual Convention” sponsored by the New Jersey Speech-Hearing Association (NJSHA) on April 23, 2020 & April 24, 2020 in Long Branch, NJ
   Cost: $500 ($250 each)
   Staff: Kathryn Shell, Speech Language Specialist @ PECEC- April 23, 2020
   Arielle Rubinstein, Speech Language Specialist @ Harker Wylie- April 24, 2020

3. Recommend the Board approve the following staff member in attending “CBI Program Showcase” sponsored by the Boggs Center on Developmental Disabilities (Rutgers Robert Wood Johnson Medical School) on May 7, 2020 at LRC-Central, Trenton, NJ.
   Cost: None
   Staff: Emily O’Brien, Transition Coordinator at PTHS

4. Recommend the Board approve the following staff member in attending “The New Jersey Association of Learning Consultants (NJALC) Spring Conference 2020 - Multisensory Strategies For All”, sponsored by The New Jersey Association of Learning Consultants on May 1, 2020 at The Palace, Somerset, NJ.
   Cost: $100.00
   Staff: Maureen Kreig, LTD/C @ Newcomb School

5. Recommend the Board approve the following staff member in attending “Changing the ADHD Brain: Moving Beyond Medication” workshop offered by PESI, Inc on May 15, 2020 at Point Pleasant Beach, NJ.
   Cost: $249.99
   Staff: Laura Mucci, LDT/C @ PTHS
6. Recommend the Board approve the following staff member in attending the “Classroom Management for Inclusive Setting” workshop sponsored by LRC-South at Rowan University, Glassboro on May 28, 2020.
Cost: None
Staff: Alicia Papa, Special Education Teacher @ Newcomb School

9. INSTRUCTION-BUILDINGS

Subject A. Busansky - Childcare for Drama Practice
Meeting Mar 26, 2020 - Action Agenda
Category 9. INSTRUCTION-BUILDINGS
Access Public
Type Action
Recommended Action Recommend the Board approve the following staff member to be paid for childcare services provided during Drama Club practice. This will be for a maximum of 11 hours at $18.04 per hour, pro-rated from January 27, 2020 and finishing on or about April 8, 2020.
Thelma Major

Subject B. Fort Dix -Family Math Instructors
Meeting Mar 26, 2020 - Action Agenda
Category 9. INSTRUCTION-BUILDINGS
Access Public
Type Action
Recommended Action Recommend the Board approve the following staff members as Family Math Instructors for 18 hours at $42.05 an hour for a total of $756.90 each.
Raymond Lutz
Sonya Cudjik

Subject C. Harker-Wylie - Art Club
Meeting Mar 26, 2020 - Action Agenda
Category 9. INSTRUCTION-BUILDINGS
Access Public
Type Action
10. PERSONNEL

Subject A. Personnel Committee Report by Tom Bauer

Recommended Action

Recommend the Board approve the following staff members to conduct an after-school art club for 8 sessions, 1 hour each. Cost: $42.05 for the teacher and $18.04 for the aide an hour. Not to exceed $500.00 The Art Club for 1st and 2nd graders was scheduled to take place on the following dates: 3/19, 3/26, 4/2, 4/30, 5/7, 5/14, 5/21 and 5/28. The times are from 3:00 – 4:00.

Susanna Pannone - teacher
Donna LeFebvre - aide

Subject D. Harker-Wylie - PM Bus Coverage

Meeting Mar 26, 2020 - Action Agenda

Category 9. INSTRUCTION-BUILDINGS

Access Public

Type Action

Recommended Action

Recommend the Board approve the following staff members to cover bus students for the 2 buses that loop back. They will be paid $18.04 an hour and will be for 25 minutes daily.

Michelle Brabant
Kathy Mullen
Donna LeFebvre (Substitute)

Subject E. PTHS - After School Tutoring, Detention, and After School Holding

Meeting Mar 26, 2020 - Action Agenda

Category 9. INSTRUCTION-BUILDINGS

Access Public

Type Action

Recommended Action

Recommend the Board approve the following staff member for after school holding, detention, and tutoring at the approved rate of $42.05/hour.

Melanie Rose

Subject F. Motion for Approval of All Instruction

Meeting Mar 26, 2020 - Action Agenda

Category 9. INSTRUCTION-BUILDINGS

Access Public

Type Action

Recommended Action

Recommend the Board approve all Instruction items.
Meeting: Mar 26, 2020 - Action Agenda
Category: 10. PERSONNEL
Access: Public
Type: Information

**Committee:**
Tom Bauer
Joe Huber
Wanda Knox

**Subject**

**B. Administrative Leave of Absence - With and Without Pay**

<table>
<thead>
<tr>
<th>ID#</th>
<th>From</th>
<th>To</th>
<th>Total Days</th>
<th>With pay</th>
<th>Without pay</th>
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<tbody>
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<td>1/21/2020</td>
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<tr>
<td>3573</td>
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<td>3573</td>
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<td>3/26/20</td>
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**Subject**

**C. C Schedule**

Meeting: Mar 26, 2020 - Action Agenda
Category: 10. PERSONNEL
Access: Public
Type: Action

Recommended Action: Recommend the Board approve the C Schedule.

~~ HIGH SCHOOL ~~
Senior Class Advisor (Senior Trip) 800 Schleifman, Shari

~~ MIDDLE SCHOOL ~~

<table>
<thead>
<tr>
<th>Event</th>
<th>19-20 SY</th>
<th>Name</th>
<th>Grds</th>
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<tbody>
<tr>
<td>Interscholastic Coach</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Girls Softball</td>
<td>3,006</td>
<td>Golluscio, Scott</td>
<td>6-8</td>
</tr>
<tr>
<td>Asst. Girls Softball</td>
<td>1,159.50</td>
<td>Hughes, Ashley</td>
<td>6-8</td>
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<tr>
<td>Asst. Girls Softball</td>
<td>1,159.50</td>
<td>Robertson, Shannon</td>
<td>6-8</td>
</tr>
</tbody>
</table>

**Subject**

**D. Leave of Absence**
Meeting Mar 26, 2020 - Action Agenda
Category 10. PERSONNEL
Access Public
Type Action

**Recommend the Board approve the list of Leave of Absences.**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Location</th>
<th>Position</th>
<th>From</th>
<th>To</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
<td>Allen</td>
<td>John</td>
<td>HFMS</td>
<td>Classroom Aide</td>
<td>2/18/2020</td>
<td>4/3/2020</td>
<td></td>
</tr>
<tr>
<td>Behr</td>
<td>Randi</td>
<td>Newcomb</td>
<td>Teacher</td>
<td>3/19/2020</td>
<td>12/30/2021</td>
<td>Revision</td>
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<td>Bowker</td>
<td>Lori</td>
<td>Emmons</td>
<td>Teacher</td>
<td>3/4/2020</td>
<td>3/12/2020</td>
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<tr>
<td>Brantley</td>
<td>Grace</td>
<td>Emmons</td>
<td>Transportation Bus Driver</td>
<td>3/2/2020</td>
<td>3/6/2020</td>
<td>1st</td>
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<tr>
<td>Cucuzza</td>
<td>Nicole</td>
<td>Busansky</td>
<td>Teacher</td>
<td>1/22/2020</td>
<td>4/3/2020</td>
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<td>Gail</td>
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<td>2/20/2020</td>
<td>2/28/2020</td>
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<td>Gail</td>
<td>Transportation Bus Driver</td>
<td>3/2/2020</td>
<td>3/6/2020</td>
<td>1st</td>
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<tr>
<td>Dominiek</td>
<td>Wendy</td>
<td>Teacher</td>
<td>PECCEC</td>
<td>3/10/2020</td>
<td>3/17/2020</td>
<td>1st</td>
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<tr>
<td>Duckett</td>
<td>Anthony</td>
<td>PTHS</td>
<td>Security</td>
<td>2/14/2020</td>
<td>3/6/2020</td>
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<td>Jacome</td>
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<td>Denbo</td>
<td>SHA</td>
<td>2/21/2020</td>
<td>3/13/2020</td>
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<td>Colleen</td>
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<td>Teacher</td>
<td>3/2/2020</td>
<td>6/18/2020</td>
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<td>Janet</td>
<td>Transportation Bus Driver</td>
<td><strong>12/13/2019</strong></td>
<td><strong>6/18/2020</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mercado</td>
<td>Angel</td>
<td>Stackhouse</td>
<td>Custodian</td>
<td>3/10/2020</td>
<td>3/20/2020</td>
<td></td>
</tr>
<tr>
<td>Mount</td>
<td>Laura</td>
<td>PTHS</td>
<td>Custodian</td>
<td>2/18/2020</td>
<td>3/2/2020</td>
<td>3rd</td>
</tr>
<tr>
<td>Mumford</td>
<td>Kelly</td>
<td>Stackhouse</td>
<td>Classroom Aide</td>
<td>2/24/2020</td>
<td>3/13/2020</td>
<td></td>
</tr>
<tr>
<td>Mumford</td>
<td>Kelly</td>
<td>Stackhouse</td>
<td>Classroom Aide</td>
<td>3/16/2020</td>
<td>3/20/2020</td>
<td>1st</td>
</tr>
<tr>
<td>Newhall</td>
<td>Susan</td>
<td>Transportation Bus Driver</td>
<td>2/18/2020</td>
<td>2/26/2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newhall</td>
<td>Susan</td>
<td>Transportation Bus Driver</td>
<td>2/27/2020</td>
<td>2/28/2020</td>
<td>1st</td>
<td></td>
</tr>
<tr>
<td>Newhall</td>
<td>Susan</td>
<td>Transportation Bus Driver</td>
<td>3/2/2020</td>
<td>3/6/2020</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td>Nixon</td>
<td>Patricia</td>
<td>PECCEC</td>
<td>Classroom Aide</td>
<td>2/24/2020</td>
<td>3/13/2020</td>
<td></td>
</tr>
<tr>
<td>Nixon</td>
<td>Toyota</td>
<td>Transportation Bus Aide</td>
<td>2/18/2020</td>
<td>2/28/2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pinto</td>
<td>Amanda</td>
<td>Teacher</td>
<td>PTHS</td>
<td>3/16/2020</td>
<td>4/19/2020</td>
<td></td>
</tr>
<tr>
<td>Sheffield</td>
<td>Edward</td>
<td>Transportation Bus Driver</td>
<td>3/2/2020</td>
<td>3/31/2020</td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td>Smith</td>
<td>Heather</td>
<td>PECCEC</td>
<td>SHA</td>
<td>2/14/2020</td>
<td>3/6/2020</td>
<td></td>
</tr>
<tr>
<td>Smith</td>
<td>Heather</td>
<td>PECCEC</td>
<td>SHA</td>
<td>3/9/2020</td>
<td>4/17/2020</td>
<td>1st</td>
</tr>
<tr>
<td>Stillwell</td>
<td>Elizabeth</td>
<td>PTHS</td>
<td>Teacher</td>
<td>3/9/2020</td>
<td>6/18/2020</td>
<td>Revision</td>
</tr>
<tr>
<td>Thomas</td>
<td>Debra</td>
<td>Transportation Bus Driver</td>
<td>2/18/2020</td>
<td>2/21/2020</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td>Thomas</td>
<td>Debra</td>
<td>Transportation Bus Driver</td>
<td>2/24/2020</td>
<td>3/6/2020</td>
<td>3rd</td>
<td></td>
</tr>
</tbody>
</table>
Subject  E. Mentors
Meeting  Mar 26, 2020 - Action Agenda
Category  10. PERSONNEL
Access  Public
Type  Action
Recommended Action  Recommend the Board approve the list of mentors.
Salary: $55 per month of mentoring

Subject  F. New Hires
Meeting  Mar 26, 2020 - Action Agenda
Category  10. PERSONNEL
Access  Public
Type  Action
Recommended Action  Recommend the Board approve the list of new hires.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Location</th>
<th>Position</th>
<th>PCN</th>
<th>Step</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blake</td>
<td>Michelle</td>
<td>Denbo</td>
<td>Int. Elementary</td>
<td>CRG</td>
<td>TG 1 BA</td>
<td>57,705</td>
<td>3/20/20 (retro 2/20/20)</td>
</tr>
<tr>
<td>Brettell</td>
<td>Courtney</td>
<td>PTHS</td>
<td>Int. TOSD (MD)</td>
<td>BAU</td>
<td>TG 1 MA</td>
<td>62,154</td>
<td>3/23/2020</td>
</tr>
<tr>
<td>Marshall</td>
<td>Sharon</td>
<td>HFMS</td>
<td>Custodian</td>
<td>BQG</td>
<td>CG 1</td>
<td>29,999</td>
<td>4/1/2020</td>
</tr>
<tr>
<td>O'Connor</td>
<td>Nicole</td>
<td>Stackhouse</td>
<td>Int. TOSD (RR&amp;I)</td>
<td>BBP</td>
<td>TG 1 BA+3060,672</td>
<td>3/2/2020</td>
<td></td>
</tr>
<tr>
<td>Stepokieviciute</td>
<td>Vingra</td>
<td>Emmons</td>
<td>Int. TOSD (RR&amp;I)</td>
<td>CSM</td>
<td>TG 1 BA</td>
<td>57,705</td>
<td>3/2/2020</td>
</tr>
<tr>
<td>Ventura</td>
<td>Leonard</td>
<td>Ft. Dix</td>
<td>Custodian</td>
<td>AZZ</td>
<td>CG 1</td>
<td>29,999</td>
<td>4/1/2020</td>
</tr>
</tbody>
</table>

Subject  G. Resignations
Meeting  Mar 26, 2020 - Action Agenda
Category  10. PERSONNEL
Access  Public
Type  Action
### Subject: H. Retirements

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the list of retirements.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Location</th>
<th>Position</th>
<th>Effective</th>
<th>Yrs of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Haines</td>
<td>Therese</td>
<td>Ft. Dix</td>
<td>Classroom Aide</td>
<td>7/1/2020</td>
<td>28</td>
</tr>
<tr>
<td>Sweet</td>
<td>Carolyn</td>
<td>PECEC</td>
<td>Custodian</td>
<td>7/1/2020</td>
<td>20</td>
</tr>
</tbody>
</table>

### Subject: I. Revised Job Description

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the attached revised job description for the Assistant Director of Facilities to the Director of Facilities.

File Attachments:
- Director of Facilities 3-26-20.docx (20 KB)

**Executive Content**

No change in job description except Title.

### Subject: J. Substitutes

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the following substitutes:

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Substitute Positions</th>
</tr>
</thead>
</table>
Subject: K. Terminations

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the termination of the following employees effective March 27, 2020.

#3573
#8140

Executive Content:
Bus Driver (let go for cause) and another bus driver who never showed up after being appointed.

Subject: L. Transfer/Reassignments/Salary Adjustments

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL

Access: Public

Type: Action

Recommended Action: Recommend the Board approve the list of transfer/reassignment/salary adjustments.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Location</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Position</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dwayne</td>
<td>Hensley</td>
<td>Transportation</td>
<td>Mechanic</td>
<td>59,988</td>
<td>Transportation</td>
<td>Shop Foreperson</td>
<td>72,500</td>
<td>5/1</td>
</tr>
<tr>
<td>Hines</td>
<td>Reena</td>
<td>Stackhouse</td>
<td>SHA/Cashier</td>
<td>11,260</td>
<td>Brotherhood</td>
<td>Admin. Asst. BA</td>
<td>50,000</td>
<td>5/1</td>
</tr>
</tbody>
</table>

Subject: M. Motion for Approval of Personnel

Meeting: Mar 26, 2020 - Action Agenda

Category: 10. PERSONNEL
11. POLICY

A. Policy Committee Report by Terry Maldonado

Meeting: Mar 26, 2020 - Action Agenda

Category: 11. POLICY

Access: Public

Type: Information

Committee:
Terry Maldonado
Wanda Knox
Joe Huber

B. Motion for Approval of Policy

Meeting: Mar 26, 2020 - Action Agenda

Category: 11. POLICY

Access: Public

Type: Action

Recommended Action: Recommend the Board approve Policy items.

12. FINANCE

A. Finance Committee Report by John Willitts

Meeting: Mar 26, 2020 - Action Agenda

Category: 12. FINANCE

Access: Public

Type: Information

Committee:
John Willitts
Tim Haines
Tom Maier

B. Board Report for January 31, 2020
<table>
<thead>
<tr>
<th>Subject</th>
<th>D. Bills List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2020 - Action Agenda</td>
</tr>
<tr>
<td>Category</td>
<td>12. FINANCE</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Recommend the Board approve the Bills List dated 3/16/2020.</td>
</tr>
</tbody>
</table>

File Attachments
3-16-20 Bills List.pdf (2,276 KB)
<table>
<thead>
<tr>
<th>Type</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommended Action</td>
<td>Recommend the Board approve the Transfers from 2/18/2020 through 3/13/2020. Note: Transfers are required for proper classification of expenses and to meet contractual obligations.</td>
</tr>
</tbody>
</table>

**File Attachments**

- Transfers 3-13-20.pdf (414 KB)

---

### Subject: F. Facility Usage Report for March 2020

- **Meeting**
  - Mar 26, 2020 - Action Agenda
- **Category**
  - 12. FINANCE
- **Access**
  - Public
- **Type**
  - Action
- **Recommended Action**
  - Recommend the Board approve the March 2020 Facility Usage Report.

**File Attachments**

- March 2020 Facility Usage.pdf (415 KB)

---

### Subject: G. Disposition of Property

- **Meeting**
  - Mar 26, 2020 - Action Agenda
- **Category**
  - 12. FINANCE
- **Access**
  - Public
- **Type**
  - Action
- **Recommended Action**
  - Recommend the Board approve the listing of property to be disposed.

**File Attachments**

- 200326 Disposition of Property - Food Services.pdf (420 KB)

---

### Subject: H. High School Tennis Courts Replacement

- **Meeting**
  - Mar 26, 2020 - Action Agenda
- **Category**
  - 12. FINANCE
- **Access**
  - Public
Recommended Action
Recommend the Board approve the High School Tennis Court Replacement Project be awarded to Command Co., Inc. in the amount of $901,462 in accordance with the bid opening held on 3/10/2020 for the following:

Base Bid items 1 through 26 - Tennis court replacement and associated drain work;
Alternate Add No. 1, Items A1.1 through A1.9 - Installation of new drain;
Alternate Add No. 2, Items A2.1 through A2.8 - Seal coat PTHS parking lot;
Alternate Add No. 3, Items A3.1 - Concrete repair/replacement PTHS plaza; and
Alternate Add No. 4, Items A4.1 through A4.12 - Mill and pavement of PTHS parking lot.

Subject I. High School Gym Floor Replacement

Meeting Mar 26, 2020 - Action Agenda

Category 12. FINANCE

Access Public

Type Action

Recommended Action
Recommend the Board approve the High School Gym Floor Replacement Project be awarded to North Eastern Floors in the amount of $731,342 in accordance with the bid opening held on 3/10/2020 for the following:

Base Bid items 1 through 7 - Gym floor replacements - Gym A - wood flooring, Auxiliary Gym - rubber flooring;
Alternate Add No. 3, Item A3 - Door Replacement;
Alternate Add No. 4, Item A4 - Work Allowance; and
Alternate Add No. 5, Item A5 - Gym wall pads.

Subject J. Procurement of Goods and Services through Cooperative Agreements

Meeting Mar 26, 2020 - Action Agenda

Category 12. FINANCE

Access Public

Type Action

Recommended Action
Recommend the Board approve the resolution authorizing the procurement of goods and services through the Educational Services Commission of New Jersey for the 2019-2020 school year.

The Pemberton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services through ESCNJ utilizing the vendors as listed:

<table>
<thead>
<tr>
<th>Commodity/Service</th>
<th>Vendor</th>
<th>Cooperative</th>
<th>Estimated Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet &amp; Flooring - Purchase, Install and Related Services</td>
<td>The Gillespie Group</td>
<td>ESCNJ 19/20-05</td>
<td>$ 92,069</td>
</tr>
<tr>
<td>Paving - Repair and Maintenance Services</td>
<td>Murray Paving &amp; Concrete, LLC</td>
<td>ESCNJ 18/19-26</td>
<td>$ 350,000</td>
</tr>
</tbody>
</table>
Bleacher Systems - Purchase and Installation

Nickerson Corporation
ESCNJ 19/20-26 $ 149,999

Subject
K. Procurement of Goods and Services through Non-Competitive Agreements

Meeting Mar 26, 2020 - Action Agenda
Category 12. FINANCE
Access Public
Type Action

Recommended Action Recommend the Board approve the resolution authorizing the procurement of goods and services through Academy Security Systems Inc. for the 2019-2020 school year.

The Pemberton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services through the exemptions listed under extraordinary unspecified services as outlined in N.J.S.A. 18A:18A-5. The services purchased are of a proprietary nature and enhance the safety and security of the school district.

<table>
<thead>
<tr>
<th>Commodity/Service</th>
<th>Vendor</th>
<th>Estimated Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security alarm enhancements; including materials and installation.</td>
<td>Academy Security Systems Inc.</td>
<td>$90,000</td>
</tr>
</tbody>
</table>

Subject
L. Transportation Jointure

Meeting Mar 26, 2020 - Action Agenda
Category 12. FINANCE
Access Public
Type Action

Recommended Action Recommend the Board approve the attached Transportation Jointure with Sussex County Regional Transportation Cooperative.

File Attachments
Sussex Transportation Jointure 2019-2020.pdf (171 KB)

Subject
M. Motion for Approval of Finance

Meeting Mar 26, 2020 - Action Agenda
Category 12. FINANCE
Access Public
Type Action

Recommended Action Recommend the Board approve all Finance items.
### 13. OPERATIONS

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Operations Committee Report by John Willitts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2020 - Action Agenda</td>
</tr>
<tr>
<td>Category</td>
<td>13. OPERATIONS</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
<tr>
<td>Committee:</td>
<td></td>
</tr>
<tr>
<td>John Willitts</td>
<td></td>
</tr>
<tr>
<td>Tim Haines</td>
<td></td>
</tr>
<tr>
<td>Tom Maier</td>
<td></td>
</tr>
</tbody>
</table>

#### Subject B. NJHVACR Class

- **Meeting**: Mar 26, 2020 - Action Agenda
- **Category**: 13. OPERATIONS
- **Access**: Public
- **Type**: Action

**Recommended Action**: Recommend the Board approve the following staff member to attend NJHVACR class to obtain required CEU License. Class will be held in Toms River, NJ on April 22, 2020. Cost to Board: $200

Dean Adams

#### Subject C. Motion for Approval of Operations

- **Meeting**: Mar 26, 2020 - Action Agenda
- **Category**: 13. OPERATIONS
- **Access**: Public
- **Type**: Action

**Recommended Action**: Recommend the Board approve Operations items.

### 14. OPPORTUNITY FOR PUBLIC ADDRESS

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Opportunity for Public Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2020 - Action Agenda</td>
</tr>
<tr>
<td>Category</td>
<td>14. OPPORTUNITY FOR PUBLIC ADDRESS</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action, Procedural</td>
</tr>
</tbody>
</table>
In accordance with Public Participation at Board meetings, File Code 1120, the Chair shall limit discussion from each individual, or group representative, to five (5) minutes. Please fill out and turn in the NON AGENDA card/form.

15. BOARD COMMENTS
16. EXECUTIVE SESSION

Subject: A. Motion to move to Executive Session
Meeting: Mar 26, 2020 - Action Agenda
Category: 16. EXECUTIVE SESSION
Access: Public
Type: Action

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and
WHEREAS, the Pemberton Township Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Governing Body will reconvene;
NOW, THEREFORE, BE IT RESOLVED that the Pemberton Township Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____X___Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

______Any matter in which the release of information would impair a right to receive funds from the federal government;

______Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

______Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

______Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

______Any matter in which the release of information would impair a right to receive funds from the federal government;

______Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

______Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

______Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

BE IT FURTHER RESOLVED that the Pemberton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Pemberton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Pemberton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.
I, Dan Smith, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on June 16, 2016 at Pemberton, New Jersey.

Dan Smith, Board Secretary

17. RECONVENE

Subject | A. Reconvene
---|---
Meeting | Mar 26, 2020 - Action Agenda
Category | 17. RECONVENE
Access | Public
Type | Action
Recommended Action | Recommend the Board approve to reconvene.

Subject | B. Motion for Approval of Executive Minutes
---|---
Meeting | Mar 26, 2020 - Action Agenda
Category | 17. RECONVENE
Access | Public
Type | Action

18. ACTION TAKEN/WORK SESSION

19. NEW BUSINESS

20. ADJOURNMENT

Subject | A. Motion for Approval to Adjourn
---|---
Meeting | Mar 26, 2020 - Action Agenda
Category | 20. ADJOURNMENT
Access | Public
Type | Action
Recommended Action | Recommend the Board approve to adjourn the meeting.