

Pemberton Township Schools
NEW JERSEY STATE MANDATED TRAININGS
GLOBAL COMPLIANCE NETWORK

LOGIN INSTRUCTIONS FOR ONLINE TRAINING

The State of New Jersey has **mandated** that **all substitutes** and volunteers are trained in bullying and harassment. Pemberton has web-based tutorials to meet this directive. **You are required to complete all tutorials listed below.** Please complete each tutorial at your convenience. All must be completed on or before August 31, each school year (with the exception of new subs that have not yet attended orientation). Your progress will be monitored. Non-compliance may jeopardize your sub assignments. ★ ***New subs: You will need to have completed by Orientation date so that you are ready to work!***

General Login for Substitutes & Volunteers: www.gcntraining.com

First Time Users are required to do the training and must register first.

1. On the Homepage, click on the "Login to View Training" button
2. On the Pre-login Checklist page, click on "Login to View Training" button again
3. Select "**New User**"
4. For the Organization ID, insert: **p45684**
5. Follow the prompts.
6. Read News & Information: [Mandated Programs](#)

NEW USERS PLEASE RECORD AND SAVE YOUR PERSONAL ID. Training is required every year and you will need to remember your login information.

Existing User (If you have previously registered) You may contact us if you **forgot your password.**

1. On the Homepage, click on the "Login to View Training" button
2. On the Pre-login Checklist page, click on "Login to View Training" button again
3. Select "**Existing User**"
4. For the Organization ID, insert: **p45684**
5. Follow the prompts.
6. Read News & Information: [Mandated Programs](#)

State Mandated Training for all substitutes:

****Trainings are set up by position. Substitutes are asked to complete all that are listed in their profile.***

****Some trainings are required annually, some bi-annual, some every three years...so if it does not need to be done that year, it will appear as if has been completed.***

School Safety and Security presented by Security Chief, Joseph Bowen/David Lemyre, during Substitute Orientation